



**DAY DREAMS**  
**FOUNDATION**  
EVERY KID DESERVES TO BE A STAR

## SMALL GRANTS FOR SCHOOLS

**Our Mission:** The Day Dreams Foundation eliminates financial barriers to participating in extracurricular activities and promotes healthy lifestyles, goal setting, academics, teamwork and respect for others.

**Grant Awards:** Applicants may request grant funding between \$50 to \$500 to support an extracurricular club or program available to students at a school within the CPS School District (Columbia, Missouri). Several grants may be funded each school year, subject to funding availability.

Clubs/Programs that receive a grant are requested to provide a one-page follow-up report by July 15 following the close of the school year.

**How to Apply:** Send completed cover sheet and grant request (Sections 1-3, completed) to Day Dreams Foundation, c/o Tricia Koedel, 200 E. Walnut St., Suite #4, Columbia, MO 65203 or via email to [tricia@daydreamsfoundation.org](mailto:tricia@daydreamsfoundation.org).

Applications should be no longer than 4 pages in total (including cover and budget proposal).

### Application Sections:

1. About the Club/Program – Please give a general description of the club/program including proposed name/title, where and how often the activity will be held, and what students you are seeking to engage in this activity.
2. Goals and Objectives – State the overall goals and objectives for the club/program. What projects do you hope to complete with the students and how will the projects benefit the students and/or others in the community? How does this club/program support the Day Dreams Foundation Mission? How will you evaluate your success at the completion of the school year?
3. Financial Information and Budget Proposal
  - a. Provide a detailed list/spreadsheet of all materials and costs to illustrate how the grant money will be used. Include links to supply companies/service providers if possible.
  - b. If the total cost for the club/program exceeds your grant request, describe how additional costs will be paid (i.e., PTA contribution, dues collected from students, personal contribution, etc.).
  - c. Do you require the full amount of funding from this grant in order to proceed? If not, please list the minimum amount required, and how the difference will be handled (do without, fundraising, etc.)

### APPLICATION DEADLINES:

Applications may be submitted at any time and are reviewed on a monthly basis. Applying for a grant does not guarantee funding, nor funding in the full amount requested.

### ELIGIBILITY:

The club/activity must be openly available to any student currently enrolled at the school in the appropriate grade level(s) OR the Organization must be an IRS-registered 501(c)(3) public charity.

The club/activity must be held on school grounds or within walking distance, or transportation must be available to students at no cost. The Organizations must be serving the Columbia, Missouri area.

The proposed club/activity should already have approval from the school's administrators before applying for this grant.

### CONTACT:

Tricia Koedel  
Program Coordinator  
573-227-8607  
[tricia@daydreamsfoundation.org](mailto:tricia@daydreamsfoundation.org)



Day Dreams Foundation Small Grants  
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Columbia, MO 65203  
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## SMALL GRANTS FOR SCHOOLS – COVER SHEET

Name: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Phone number: \_\_\_\_\_ Job Title/Position: \_\_\_\_\_

School: \_\_\_\_\_

School Level: ☐ Elementary ☐ Middle School ☐ High School

School Phone Number: \_\_\_\_\_

School Address: \_\_\_\_\_

Your involvement: ☐ Club Advisor/Supervisor ☐ School Administration ☐ Office Staff  
☐ Other: